

Kamehameha Canoe Club
Use of Extension to the Halau for OC1 Space

Members

Use of the Halau for OC1 space is for Kamehameha Canoe Club members who are 18 years or older and are members in good standing who meet the criteria as specified. Good standing means that a member: has paid current Club dues and the annual donation to use the Halau for OC1 space; participates in Club fundraising; does not compete against Kamehameha Canoe Club during the regatta season; and does not coach for another canoe club. If a member ceases to be in good standing, he/she is given 2 verbal warnings and 1 written notice and will be asked to remove his/her canoe out of space within 10 calendar days.

Eligibility for OC 1 space for members in good standing

The Halau Manager will maintain a list of names to be assigned as spaces become available, as long as the member meets the current eligibility requirement. To be current the member must participate in at least 3 regattas per season and participate in at least 1 regatta fundraiser for Kamehameha Canoe Club. Available spaces will be assigned by the Halau Manager with BOD concurrence.

Donation

The donation to use the Halau for OC1 space is **\$150** per year, payable in advance by April 1 and is nonrefundable. All donations shall be given to the Halau Manager in the form of check, bank draft or money order, payable to Kamehameha Canoe Club by April of each year. If OC1 paddler does not pay by May 1, that paddler will be informed by the Halau Manager and will have 7 days to make payment. If payment is not made by May 8, space will be forfeited to next person on waiting list. (Please discuss with Halau Manager any financial hardships)

If an OC1 paddler joins Kamehameha Canoe Club mid-year and meets the criteria for a member in good standing, the annual rate will be prorated monthly and include March of the following year, payable in advance and at one time. Note: All OC1 space donations will be kept by the BOD in a designated, separate account and targeted for equipment maintenance and repairs for the OC6's, the Halau and trailer. Additionally, 20% of OC1 donations will be available annually to be utilized in support of paddlers participating in the long distance season.

Rules for use of the Halau for OC1 space

Each member who has made the required donation for use of the Halau for OC1 space and is a member in good standing must abide by the following rules. The member shall:

- complete the "Waiver and the Release of Liability for OC1 Space" that releases the Club and the Board of Directors from liability due to theft or damage caused by but not limited to weather, high surf, or vandalism;
- Subletting OC 1 Space: An OC 1 space maybe sublet for a period of time due to issues such as but not limited to; injury, an extended period off island or canoe repairs. Subletting arrangements can ONLY be made through the Halau Manager and the space can only be sublet to the next individual on the waiting list. Subletting a space will not remove the member on the waiting list for a permanent spot. The space will be returned to the original owner at an agreed date with the knowledge of the Halau manager. If a club member no longer needs their space or

does not meet the criteria of member in good standing, the Halau manager shall be notified, the space returned to the club, and the Halau manager will reassign it. Halau manager will inform the Board members of the change.

- be assigned one designated space only (i.e., no more than one OC1 space per person);
- receive the combination to the lock and be responsible for not sharing it with anyone. The member with the combination must be the one who unlocks and locks the lock. The combination will be changed periodically by the Halau Manager in consultation with the Board of Directors. One month prior to the change, the Halau Manager will post the proposed date of change in writing at the Halau; If member allows combination out to non-member, he/she could have their OC1 spot forfeited by Halau Manager and BOD.
- agree that his/her name will appear on the CURRENT LIST with updated telephone number and email address, of OC1 paddlers who have been granted the right to the use the halau for OC1 space. The Halau Manager in consultation with the BOD will maintain the CURRENT LIST. The CURRENT LIST will be posted discretely at the Halau;
- store a hull (rudder up) and ama for OC1, OC2, or surf ski only (i.e., no paddles, iako, saddles, kayaks, sit-on tops or other water or land craft). As a storage exemption, iakos can be stored if fully secured by PVC or other devices that ensure there will be no damage to nearby canoes in the event of wind gusts, etc. Hull and ama shall be rinsed with fresh water before storing. To store an OC2, the paddler must notify the Halau Manager and wait for a space in the Halau extension only to become available before storing an OC2. Two OC2's cannot be stored across from one another in the extension area (i.e., mauka side to makai side). If someone in the original Halau area wishes to store an OC2, they must find a paddler in the extension area willing to move their canoe into the original Halau area. Coming to an agreement requiring canoe rearrangement to accommodate an OC2 in the extension is the responsibility of paddlers involved. No paddler should ever feel pressure to move stalls. If any paddler is uncomfortable with accommodating a potential move, the OC2 will not be allowed storage in the Halau. If an agreement is achieved to change stalls in accommodating an OC2, the scenario must be approved by the Halau Manager prior proceeding with it. Due to such added complexities within limited stall space, anyone storing an OC2 will be required to provide an annual donation of \$50 in addition to the **\$150** OC1/surf ski donation.
- agree that he/she will respect the property of others and will not: touch or move another member's hull or any other property of a fellow paddler that is properly stored in their stall, leave the gate unlocked while paddling and leave saddles out which may block another's access or OC6 egress. The member shall make sure the enclosure is securely locked during and at the end of the paddling session; request space reassignment in writing and submit it to the Halau Manager who will make the decision, with Board approval, if another space becomes available;
- not make any alterations to the assigned space without prior written approval of the Halau Manager; and
- not use nails, staples or screws within the Halau.

Review of Policy and Procedures

This policy was developed by the Board of Directors with the intent of providing OC1 space...not storage. This policy has been **approved February 15, 2023** by the Board of Directors. A Kamehameha Canoe Club member may submit a request to review a specific issue of this policy, in writing to the BOD, through the Halau Manager. This policy and set of procedures are subject to review and change by BOD approval.